

SUPPLY LIST AND PARENT CONTACT INFO.

Dear Parent/ Guardian,

Below is a list of supplies that I am requiring all of my students to have. They need to bring these supplies to class everyday and replenish supplies as they dwindle. Please look over the list and ensure that your child has the appropriate supplies for his or her sophomore College Preparatory English course.

Quantity	Supplies	Please check
1	2" Three Ring Binder	
1	10 dividers	
2	2 pencils (mechanical are preferred)	
2	Blue and black ink pens	
2	Highlighters	
1	20 sheets of lined paper at all times	
1	100 sheet college rule spiral notebook	

Another way to support your child this year is to provide your current telephone number and your email address in the spaces below. With current and accurate contact information, I will be able to communicate with you more regularly and provide updates on how your son or daughter is doing in my class. I strongly recommend you provide your email address; this is the easiest and most efficient way to stay in contact with me.

Home Phone	
Cell Phone	
Email Address (Please print in all CAPS)	

As a way to let me know that you have received this letter and gathered the supplies needed for my class, please fill in the following information and provide your signature on the line that reads "Parent or Guardian's Signature." Please have your child return this letter to me by Wednesday, August 22, 2007.

Student's Name

Parent or Guardian's Name

Parent or Guardian's Signature

Sincerely,

Mr. LeMaster